





Module I – Team Work Management

Topic 2: Collaboration Skills

Session 4: Team Leader & Challenges



Outline


- I- Role of Team Leader
- II- How to be a Good Team Player
- III- Team Failure and How to Overcome





I- Role of Team Leader



A small white boat is visible on the left side of the slide, sailing on a dark blue, textured sea.

N.B. Every team should have a team leader who can hold his team together and extract the best out of the members.



N.B. Team Leader should be such that every individual draws inspiration from them and seek their advice and guidance whenever required.



Major Characteristics

- Team leaders play an important role in guiding and motivating
- They are the one who set the goals and objectives
- They support one and all equally
- They constantly motivate members for a better performance





(Major Characteristics)


- They create a positive ambience at the workplace
- They play the role of a mentor
- They must be easily available to their team
- They take initiative of bringing the team members closer





II- How to be a Good Team Player






N.B. A team player is an individual who will unify others for a purpose by exchanging information and ideas and empower them and have trust in them.



Major Characteristics

- Assists team by using own strengths
- Being supportive and trustworthy
- Encourages participative decision-making
- Works for continuous improvement
- Confident and caring



An aerial photograph of a small, white boat with a blue stripe, sailing on a vast, dark blue ocean. The boat is positioned on the left side of the frame, leaving a white wake behind it.

III- Team Failure and How to Overcome



N.B. A team is formed when individuals with a similar interest come together to realize a common dream.



Major Reasons

- Environmental Influences
- Goals
- Roles
- Processes
- Relationships





1- Environmental Influences

- Team members may be placed at different locations making it difficult for them to meet frequently
- *Physical distances can always be overcome with the use of technology.*





(Environmental Influences)

- Team is not given adequate resources in order to do the job
- *Team members can not work with hands tied.*





(Environmental Influences)

- Team efforts are not recognized
- *Appreciation is a big morale booster.*





2- Goals

- No participation from members in setting goals
- Team contribution is essential to commitment.*



(Goals)

- Objectives not clear enough
- *Enhance communication.*





(Goals)

- Goals are not effectively communicated
- Working in silos leads to duplication of work.*



3- Roles

- Responsibilities are poorly defined
- *Reduce ambiguity.*





(Roles)

- No clear leader identified
- *Strategy and path should be underlined.*





(Roles)

- Lack of commitment
- Responsibility enhanced.*





4- Processes

- No decision leading to crisis situation
- *Encourage participatory approach.*





(Processes)

- Top-down communication channel
- *Time and energy should be addressed.*





(Processes)

- Non-productive meetings and planning
- *Significant issues to be highlighted.*





5- Relationships

- Members are not willing to be identified with the team
- Reorientation should be emphasized.*

Thank you